

AIG Performance Index: Call for Research Consultant

- Research design- Theoretical and Conceptual framework
- Dataset Development and Modelling
- Monitoring and Evaluation- Performance measurement, Indicators and Metrics

Assignment Title: This assignment is to provide research consultancy services in the conceptualisation, design and development of the Aig-Imoukhuede Public Sector Index (APSI) being developed to measure the performance of public sector entities.

1. Overview of Africa Initiative for Governance (AIG)

Africa Initiative for Governance (AIG) is a not-for-profit founded to inspire public sector transformation. We work with governments, academic institutions, and other partners to improve governance and transform public sector performance.

Further information can be found at <https://www.aigafrica.org/>

2. Introduction and Background to the Project

As part of its work to facilitate the transformation of the Nigerian public sector, the Measuring Performance Thematic Working Group (MPTG) of Governance and Institutions Policy Commission (GIPC) of the Nigerian Economic Summit Group (NESG) in conjunction with the Africa Initiative for Governance (AIG), seeks to create a Nigerian public sector index.

Public sector activities influence a country's performance via two means - directly, through the level and changes of productivity within the public sector, and indirectly, by enabling enhanced productivity in the private sector. Public sector activities therefore have a direct influence on a country's key economic and social indicators with research establishing a positive causal relationship between the efficiency of a country's public sector and its economic and social development (OECD, 2001).

One of the ways increased efficiency in a country's public sector can be facilitated is via the provision of information about public sector activities to stakeholders. Access to the right data can inform policy, stimulate research, and encourage informed debate. Indicator reports and indices are indispensable tools in information dissemination as they can present complex data in an accessible format, and they are useful in identifying trends in performance and policies and drawing attention to issues (OECD, 2008).

3. Scope of Work

The Research Consultant will lead the development of the theoretical framework, research design and methodology suitable for the proposed performance index. Specifically, the Research Consultant will lead the definition, design and development of the index from pilot stage to full implementation.

Phase 1- Define (Planning)

- Define and articulate the theoretical and conceptual framework of the performance index

Phase 2- Design (Strategy)

- Define and propose the index components in line with the theoretical framework.
- Propose the research design, methodology, data collection and analysis tools to be best employed for the construction of the index in a robust fashion.
- Propose scope, sampling size as it relates to MDA coverage necessary for the attainment of the goals and objectives of the performance index.

Phase 3- Develop (Implementation)

- Coordinate primary and secondary research methods in data collection activities while working with the project team and volunteers to ensure timely and robust data collection and in line with international best practices.
- Apply index construction methodologies to translate raw data into index scores and ranking.
- Compile and organise analysis datasets and provide detailed interpretations of results.
- Develop interactive Excel-based tools to assist in the presentation and interpretation of the Index results.
- Validate the performance index findings.
- Develop full and synthesized report, presentation summaries, research reference and records.

Phase 4 - Evaluation

- Collaborate with project team and wide range of stakeholders to test the validity, reliability and robustness of methodology, sample size, dataset, indicators and metrics and recommend improvements the next phase of project.

Phase 5 - Extension

Based on the approval for the next phase, undertake the following:

- Oversee the data collection activities while working with the project team and volunteers to ensure timely and robust data collection and in line with international best practices.
- Manage the data analysis and translate the raw data into index scores and ranking.
- Compile and organise datasets analysis and provide detailed interpretations of results.
- Develop interactive excel-based tools to assist in the presentation and interpretation of the Index results.
- Validate the performance index findings.
- Develop full and synthesized report, presentation summaries, research reference and records.

4. Timing and Resources

The consultant will be expected to work for up to 150 days from October 2021 to October 2022 when the final research is validated (please see project timeline and milestones in annex 1) based on the consultant's workplan which will be approved at commencement of the project.

The selected consultant will be paid at a daily rate of **N60,000.00 (Sixty Thousand Naira)**. The payment schedule will be agreed upon hiring.

5. Travel

The consultant will perform this assignment using the hybrid work model. Travel, accommodation, and other expenses incurred exclusively for this project will be reimbursed.

6. Management Arrangements

The consultant will report to the Project Manager based on agreed milestones and approved reporting schedule.

7. Copyright and Intellectual Property Rights

In consideration of the fees paid, the Consultant will expressly assign to Aig-Imoukhuede Foundation any copyright arising from the works the consultant produced while executing this contract.

The consultant may not use, reproduce or otherwise disseminate or authorise others to use, reproduce or disseminate such works without prior consent from the Aig-Imoukhuede Foundation.

8. Applications

The consultant must be a qualified expert, with a demonstrated track record in research, modelling, public policy analysis, construction of index methodologies, data analysis and index development with strong ability to translate raw data into index scores and ranking, preferably in an international development context.

In addition to this, the consultant will be expected to meet the minimum requirements described below (please demonstrate qualifications by means of CVs, cover letter, references, and work samples):

- Minimum of 5 years' experience in executing academic and business research, data analysis, modelling and report writing.
- Demonstrated research experience working in an international development context.
- Minimum of 3 years' experience in designing and developing indices and adept at translating raw data into index scores and ranking.
- Proven work experience in the design of monitoring and evaluation tools and frameworks for a governance project is desirable.
- Demonstration of good understanding of governance issues and public sector performance in human development index, regulatory environment, and other key sectors.
- Proven work experience in public policymaking and social impact is desirable
- Must possess strong analytical and conceptual skills with proven experience working on development research projects in Nigeria.
- Strong project management ability and excellent communication skills.
- Ability to adhere to deadlines and flexibility.

The selected candidate must be available to commence work from mid October 2021.

Each candidate should submit the following:



- a. Cover letter with the applicant's current contact information including how the candidate's previous experience matches the project objectives as well as their interest for the position (no longer than two pages).
- b. Technical Proposal on how applicant intend to carry out the assignment.
- c. CV as well as professional references or letters of recommendation.
- d. Samples of recent similar assignments: online portfolios and links.

Applications not meeting the above criteria and not including all the above information will not be reviewed. Only short-listed candidates will be contacted.

Interested parties must submit, their applications to kachi.nwachukwu@aigafrica.org copying ndubuisi.kanu@aigafrica.org no later than 08 October 2021.

Annex 1: Project Timeline

Phase	Deliverables	Timeline
Phase 1: Define (Planning) Phase	<ul style="list-style-type: none"> ✓ Inception meeting between Consultant and Programme/ Project team to: <ul style="list-style-type: none"> - Agree deliverables and timelines - Agree frequency of revisions of content ✓ Finalise contract details and sign offs 	From 05 October 2021
Phase 2: Design (Development) Phase	<ul style="list-style-type: none"> ✓ Define and propose the index components across the 6 categories and a breakdown of sub-categories, indicators and sub-indicators, propose. ✓ Propose the research design, methodology, data collection and analysis tools to be best employed for the construction of the index in a robust fashion. • Propose scope, sampling size as it relates to MDA coverage necessary for the attainment of the goals and objectives of the performance index. 	07 – 26 October 2021
Phase 3: Develop (Implementation) Phase	<ul style="list-style-type: none"> ✓ Coordinate primary and secondary research methods in data collection activities while working with the project team and volunteers to ensure timely and robust data collection and in line with international best practices. ✓ Apply index construction methodologies to translate raw data into index scores and ranking. ✓ Compile and organise analysis datasets and provide detailed interpretations of results. ✓ Develop interactive Excel-based tools to assist in the presentation and interpretation of the Index results. ✓ Validate the performance index findings. <p>Develop full and synthesized report, presentation summaries, research reference and records</p>	27 October – 16 November 2021
Phase 4: Evaluation Phase	<ul style="list-style-type: none"> ✓ Collaborate with project team and wide range of stakeholders to test the validity, reliability and robustness of methodology, sample size, dataset, indicators and metrics ✓ Recommend improvements the next phase of 	26 February 2022



	project.	
Phase 4: Extension Phase	<p>Based on the approval for the next phase, undertake the following:</p> <ul style="list-style-type: none">✓ Oversee the data collection activities while working with the project team and volunteers to ensure timely and robust data collection and in line with international best practices.✓ Manage the data analysis and translate the raw data into index scores and ranking.✓ Compile and organise datasets analysis and provide detailed interpretations of results.✓ Develop interactive Excel-based tools to assist in the presentation and interpretation of the Index results.✓ Validate the performance index findings.✓ Develop full and synthesized report, presentation summaries, research reference and records	March-October 2022